



# AUXILIARY TO SONS OF UNION VETERANS OF THE CIVIL WAR ANNUAL AUXILIARY TREASURER'S REPORT

(Send two copies to Dept. Treasurer and retain one copy for Auxiliary records)

Auxiliary Name	Number	Employer ID No. (EIN)
Department	Year of Annual Report	

We have audited the books of the Treasurer and approve the following report:

Balance on hand last Annual Report: \$ \_\_\_\_\_

Balance on hand this Annual Report: \$ \_\_\_\_\_

Date Auxiliary filed their 990-N with IRS: \_\_\_\_\_

Please list all Financial Institutions in which the Auxiliary's Funds are being held.

Bank/Financial Institution Name	Street Address	City/State	Signatures on Account

**Checking Account Balance** \$ \_\_\_\_\_

Income:

Dues	\$ _____	
Application Fees	\$ _____	
Contributions	\$ _____	
Fund Raisers	\$ _____	
Miscellaneous	\$ _____	
Total Income	\$ _____	+
	Sub-Total	\$ _____

Expenditures:

Per Capita Dues	\$ _____	
Application Fees	\$ _____	
Auxiliary Expenses	\$ _____	
Auxiliary Donations	\$ _____	
Charitable Donations	\$ _____	
Total Expenditures	\$ _____	-

<b>Checking Account Balance on hand this report</b>	\$ _____
Savings Accounts	+\$ _____
Certificates of Deposits	+\$ _____
Total Funds	=\$ _____

The minutes of all meeting have been duly recorded and filed. All IRS forms have been filed and accepted by the IRS.

_____ Council Member #1	_____ Council Member #2	_____ Council Member #3
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## INSTRUCTIONS FOR COMPLETION OF FORM A04 - ANNUAL AUX. TREASURER'S REPORT

THIS FORM IS AN ANNUAL REPORT TO THE DEPARTMENT ON YOUR AUXILIARY FINANCES AND FILLING OF YOUR REQUIRED IRS PAPERWORK.

THE AUXILIARY MUST SUBMIT TWO (2) COPIES OF FORM A04 TO THE DEPARTMENT TREASURER WITH ALL SUPPORTING PAPERWORK (LAST STATEMENT FROM YOUR BANK AND YOUR APPROVED 990-N FILLING FROM THE IRS).

THE AUXILIARY SHOULD RETAIN AN ADDITIONAL COPY. THIS SHOULD INCLUDE A COPY OF YOUR LAST BANK STATEMENT AND 990-N FILLING FROM THE IRS.

OLD FORMS PLEASE USE CURRENT EDITIONS OF THE FORMS; THIS WILL MAKE THE JOB AT THE DEPARTMENT AND NATIONAL SO MUCH EASIER. YOU CAN LOCATE THE FORMS ON THE NATIONAL AUXILIARY WEBSITE: [HTTP://WWW.ASUVCW.ORG](http://www.asuvcw.org).