

GIRL SCOUT GOLD AWARD COVER LETTERS, CERTIFICATES & FOLDERS

- 1. Contact a Girl Scout Council in your area. Tell them ASUVCW would like to give a cover letter and a certificate to every girl recipient who earns the Gold Award. Ask them to furnish the names of the girls. Ask them to mail these items with the rest of the commendations the girls receive. If they have a special ceremony, the cover letter and certificate can be handed out with the rest of the commendations.**
- 2. If printing the cover letters and certificates from the National website, please use the following:**

**Southworth Ivory Linen Paper---for the certificates
24lb. 25% Cotton
\$31.49 for Package of 500
#719278---ordered from Staples
Or you can use equivalent linen paper!**

**Copy Paper White---for the cover letter
8 ½ x 11” 20lb.
\$5.79 for Package of 500
#135855---ordered from Staples
Or you can use equivalent white paper!**

**Hunter Green Crest Certification Holders
\$4.99 for Package of 5
#408778---ordered from Staples
Or you can use equivalent folders!**

- 3. If ordering through the National Supply Officer, the charge will be \$2.00 per packet. This includes the cover letter, certificate, folder, and mailing charges.**